SHOWCASE

Post-COVID Supporting your Return to Work

Showcase COVID-19 Solutions

SHOWCASE

In the next few pages we at Showcase have brought together some of the current thinking from the worlds leading furniture manufacturers, which we hope helps provide some thought starters and guidance for your Return to Work Strategy.

We have coupled this with products that are available NOW and can be installed in your spaces to protect your workforce.

Communication: Pages 3-7
We have some great signage and digital signage solutions to be deployed in Receptions, Food and Beverage areas, we can remotely manage the content to allow for changing guidance. We even offer a rental option for Large format LED screens that can be positioned inside reception areas or outside for maximum effect.

Hygiene: Pages 8-10
Hand sanitiser, both freestanding and counter top, these can be ordered with neutral signage or overprinted with your branding and bespoke messages.
Cleaning Station, allowing for hand sanitisers, wipes and safe disposal, again branding can be bespoke to your specific requirement.

Consultation: Pages 11, 12
Reception or 1-2-1 area are high risk and these freestanding drop-on and protect screens are a perfect easy-fix answer, available in different sizes with quick lead-times.

Workplace separation Screens: pages 13-16
These can be simple drop on desk screens offering 180 degree protection, glazed or fabric, retro-fit or new-fit to provide a more permanent protective feel.

Design Support:
Our design team are able to offer design support for COVID space planning, highlighting operational and non-operational spaces, creating wayfinding plans and coordinating floor decal strategies.

Onsite Operational Support:
Our furniture services team are operational and qualified to manage the furniture moves that may be required to get your space ready for staff returning, we have a managed storage facility so can remove and safely store displaced furniture items.

Please call us and we can arrange a free of charge consultation.

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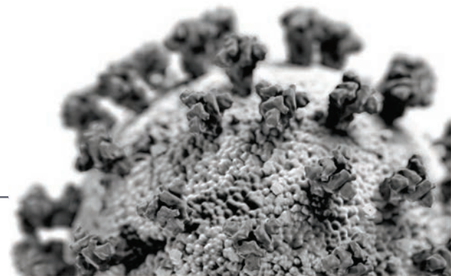
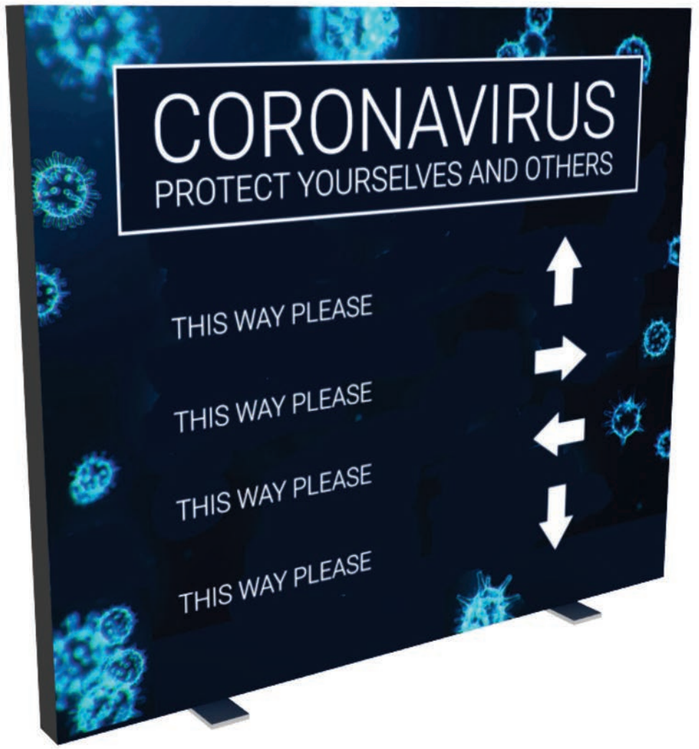


Communication: Communal Areas

These temporary solutions are an ideal choice for directing or communicating to crowds of people. The content and branding is bespoke to you and specific to your needs.

Panels can be back lit for additional impact



Communication: Communal Areas

HD Screen Stand

These temporary solutions are an ideal choice for directing or communicating to crowds of people only needing wi-fi connectivity.

Digital messages can be displayed showing multiple pieces of content with vital wayfinding information as well as critically keeping staff updated.

The software solution that comes with these screens allows key features such as;

H&S Information
Company branding
Live news
Social media channels

Screen size within model show are 55” HD screens and can be single or double sided. Other screen size options from 65”-75” are available on request

Showcase can support with all software and content management solutions with a cost effective monthly management plan (software rented only)

This system can be rented or purchased

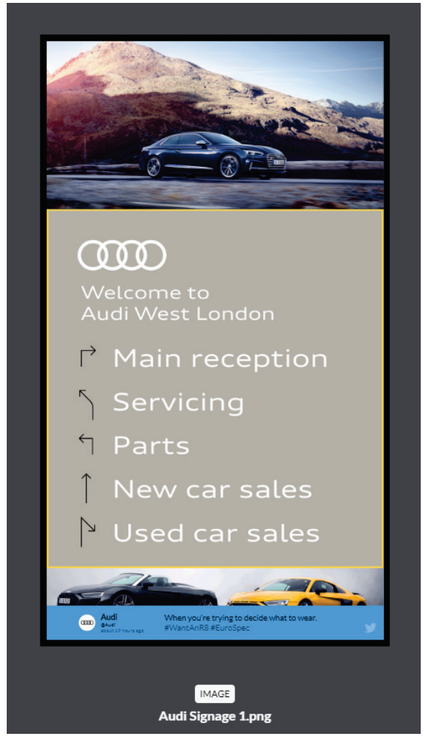
Communication: Communal Areas

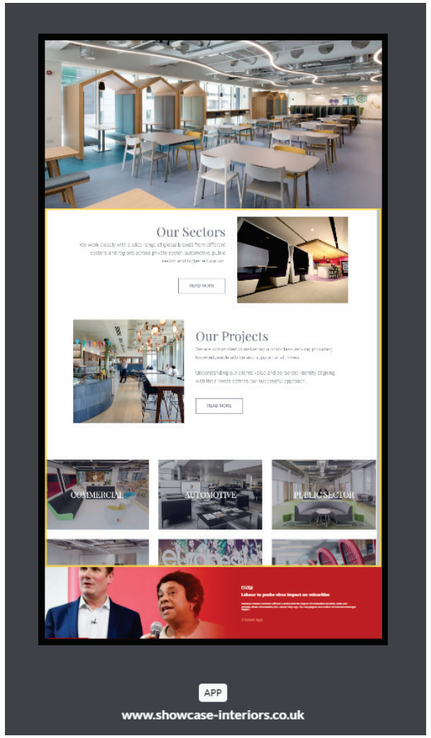
HD Screen Stand

Ability to visualise and test content offline before pushing out to screens.

All screens can be accessed remotely by Showcase dedicated content team.

20 different standard template layout designs to chose from.





LED Panels : Outdoor

These rentable temporary outdoor solutions are an ideal choice for directing or communicating to crowds of people with high brightness in a bright outdoor environment.

The screen is external 3.9mm SMD LED Technology panels size starts from 3m W x 1.5m H and can be increased accordingly to scale of position within your forecourt environment.

The screen is free standing solution and encased by a weatherproof lockable housing to secure equipment within.

The technology is IP rated and will only need to connect to your in car showroom specialist mains supply.

The screen can be remotely connected to the same software technology that Showcase have developed for the indoor screens.

Communication: Communal Areas

Floor Demarcation

Anti-slip floor stickers to help encourage social distancing in workplaces and queuing areas, providing much needed guidance to employees staff welfare areas.

Features:

- CE Marked
- UK manufactured
- Hard wearing
- Bespoke messaging and designs available upon request
- Easy application
- Compostable – Perfect for outdoor use

Branded Hand Sanitiser Stations (Floor-Standing)

Refillable CE approved Automatic Battery-Operated Hand Sanitiser Dispenser Unit –1,000ml capacity.

Features:

- 1.5ml dispense rate
- Powder coated metal unit
- Registered counter lever design
- Small footprint – 45cm W x 45cm D x 150cm H
- Lightweight yet robust and sturdy
- Bespoke branding can be applied on the whole unit
- Delivered with 5 Litres of sanitiser (OPTIONAL) - c. 3,333 uses of sanitiser
- Easy to move and wipe down clean
- UK manufactured

Branded Hand Sanitiser Stations (Countertop)

Refillable CE approved Automatic Battery-Operated Hand Sanitiser Dispenser Unit –1,000ml capacity.

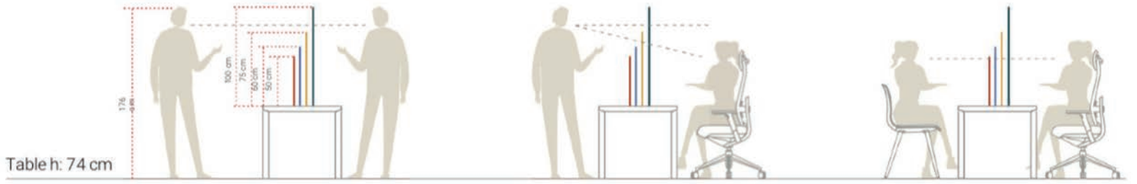
- Features:
- 1.5ml dispense rate
- Powder coated metal unit
- Registered counter lever design
- Small footprint – 45cm W x 25cm D x 35cm H
- Lightweight yet robust and sturdy
- Bespoke branding can be applied on the whole unit
- Delivered with 5 Litres of sanitiser (OPTIONAL) - c. 3,333 uses of sanitiser
- Easy to move and wipe down clean
- UK manufactured

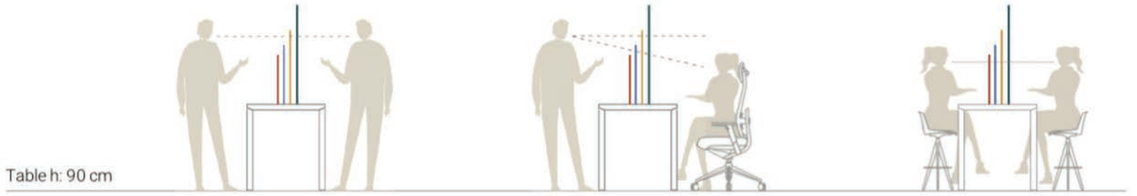
Cleaning Station

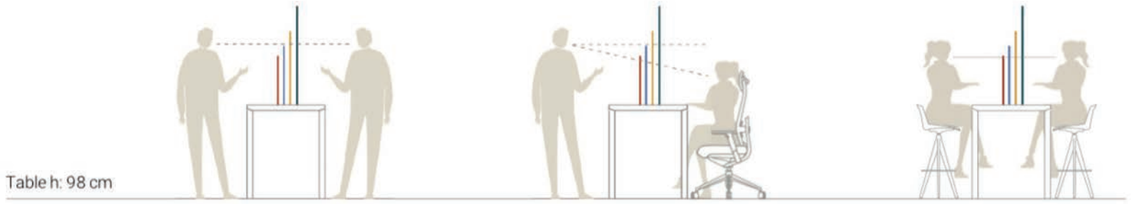
We all want a healthy workplace that keeps us alert, energetic, engaged and motivated, which are all the qualities that help us be productive.

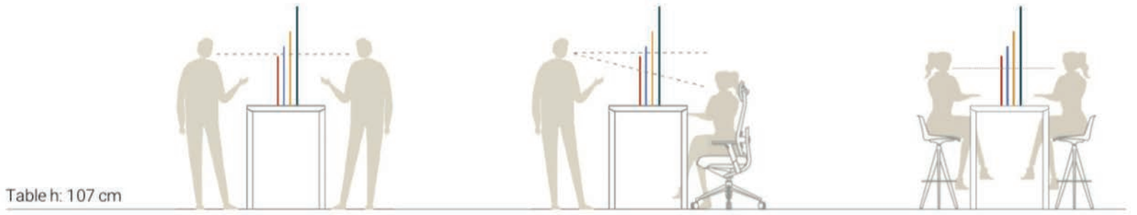
- Mobile hand sanitiser unit that can easily be place in any location (ideally by the entrance to a workplace).
- Touch free use of sanitizer that gives hygiene comfort.
- Smooth MFC panels, that can be fully cleaned, with option to use anti-bacterial materials that reduce active life of virus.
- Allows floor to be fully cleaned.
- Can be actioned immediately with no detriment to existing furniture or layout.

Consultation Areas - Protective Panels









Protective Panels – Size Options

Support

Movable model
Dimensions:
Plate height: 200 mm
Width: 80 mm
Depth: 150 mm
Thickness: 4 mm

Movable model
Dimensions:
Plate height: 300 mm
Width: 80 mm
Depth: 180 mm
Thickness: 4 mm

Non-slip patch.
Hole for fixing the panel to the surface.

Steel

0

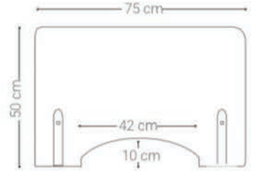
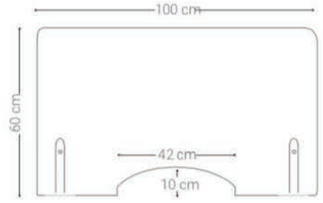
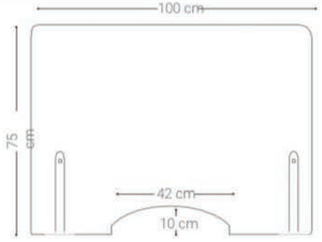
Panel

Clear methacrylate

91

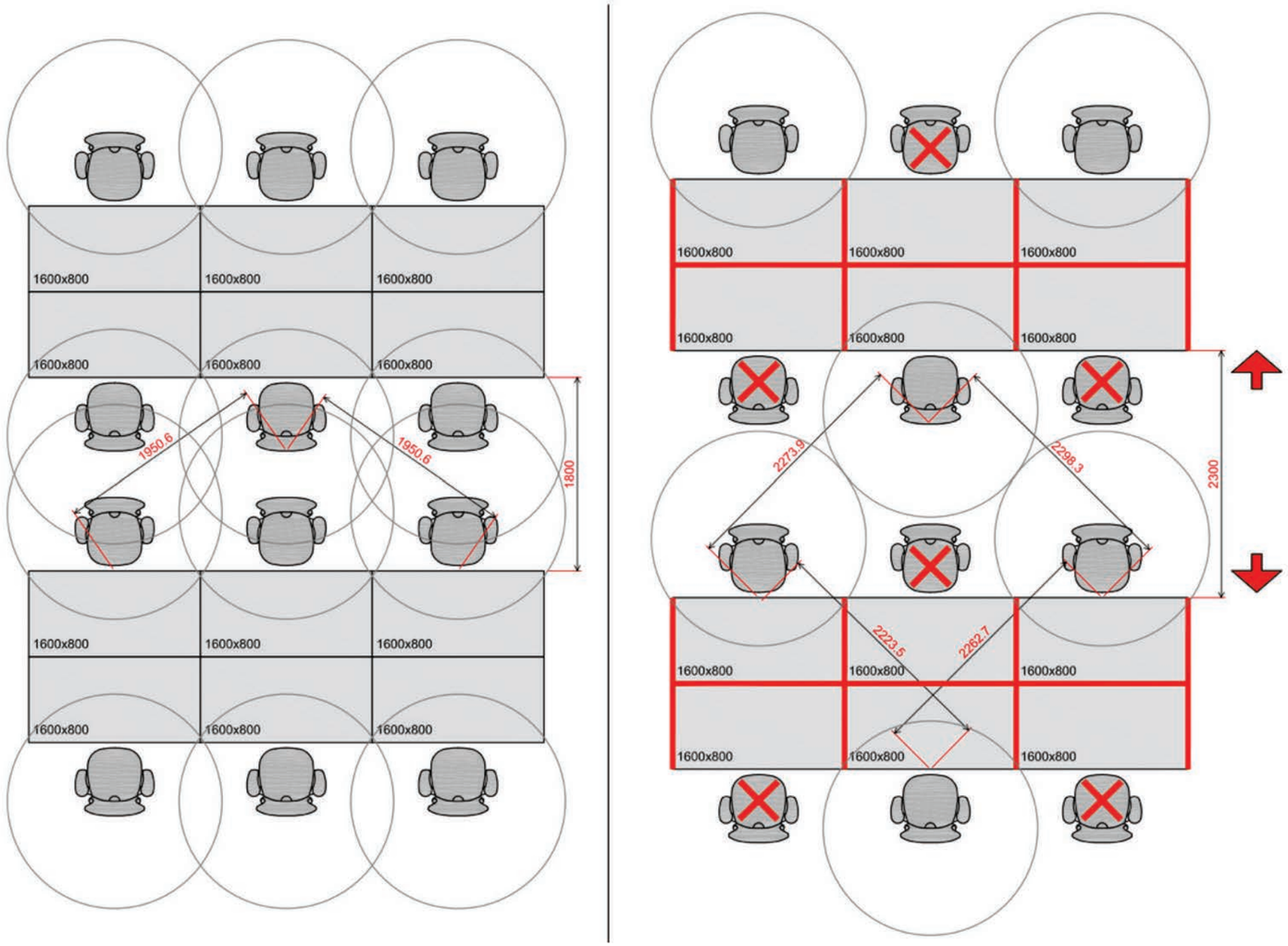
Clear glass

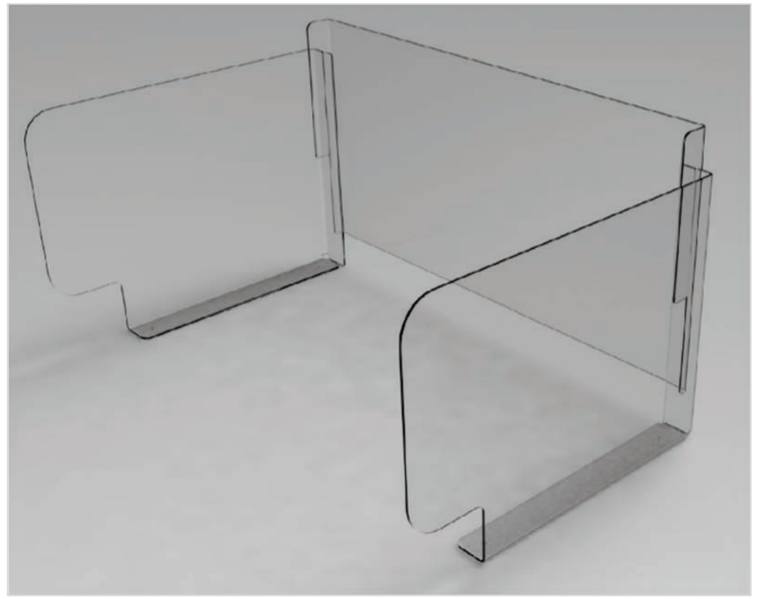
51

Model	Self-supporting protective panels - ADMINISTRATIVE		
Technical Features	• 6 mm thick methacrylate • High strength amorphous thermoplastic, transparent and colourless. • High resistance to traction and impact and excellent clarity • Rounded edges. • 4mm thick tempered glass • Safety glass, high resistance to traction and impact and excellent clarity • Rounded edges.		
Supports	Steel foot (t= 4mm) with non-slip patch. Screwed to the panel by means of a steel plate. Can be screwed to the table.		
Dimensions	Total Dimensions: Height: 500 mm Width: 750 mm Depth: 150 mm Panel Dimensions: Height: 500 mm Width: 750 mm Thickness: 6 mm Window Dimensions: Height: 100 mm Width: 420 mm Support Dimensions: Height: 200 mm Width: 80 mm Depth: 150 mm Thickness: 4 mm	Total Dimensions: Height: 600 mm Width: 1000 mm Depth: 150 mm Panel Dimensions: Height: 600 mm Width: 1000 mm Thickness: 6 mm Window Dimensions: Height: 100 mm Width: 420 mm Support Dimensions: Height: 200 mm Width: 80 mm Depth: 150 mm Thickness: 4 mm	Total Dimensions: Height: 750 mm Width: 1000 mm Depth: 150 mm Panel Dimensions: Height: 750 mm Width: 1000 mm Thickness: 6 mm Window Dimensions: Height: 100 mm Width: 420 mm Support Dimensions: Height: 300 mm Width: 80 mm Depth: 180 mm Thickness: 4 mm
			

Workplace Separation Screens

Protective Panels





Workplace Separation Screens

Translucent 3-Sided Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- Desk free standing high screens, that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Identifies primary workspace to keep clean.
- Smooth translucent material, that can be fully cleaned.
- Can be installed immediately with no detriment to existing furniture and easily removed later when greater density of space required.
- Cut out at back to allow existing cables to pass through without removing electrical and IT equipment.
- Negates the need to re space plans and reconfigure existing spaces.
- Highly adaptable for use with desks, touchdown benches and meeting tables

Upholstered 3-Sided Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- Desk free standing high screens, that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Identifies primary workspace to keep clean.
- High screens covered in Anti bacterial fabric.
- Can be installed immediately with no detriment to existing furniture and easily removed later when greater density of space required.
- Cut out at back to allow existing cables to pass through without removing electrical and IT equipment.
- Negates the need to re space plans and reconfigure existing spaces.
- Highly adaptable for use with desks, touchdown benches and meeting tables

Mobile Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- Mobile tall screen that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Smooth MFC panels, that can be fully cleaned, with option to use anti bacterial materials that reduce active life of virus.
- Allows user to define their space.
- Can be actioned immediately with no detriment to existing furniture.
- Highly adaptable for use adjacent to desks, touchdown benches and meeting tables

Workplace Separation Screens - Lockers

Division
Add user-moveable 71" + 47" high Flex screens between people to create on-demand boundaries

Division
Add lockers to create a boundary and provide storage for personal belongings and cleaning supplies

Thought Starters and Industry Guidance

We can help your staff's safe return to the office

- What is your biggest concern as you bring people back to work?
- What expectations do you think your people will have when they return to the office?
- What changes or protocols do you see happening immediately?
- How can you reopen your offices SAFELY?
- How can your company quickly regain productivity and competitiveness, without compromising health and safety?
- How can you make people **feel** safe and be safe?

Planning for the **wellbeing** of people has **NEVER** been more crucial!

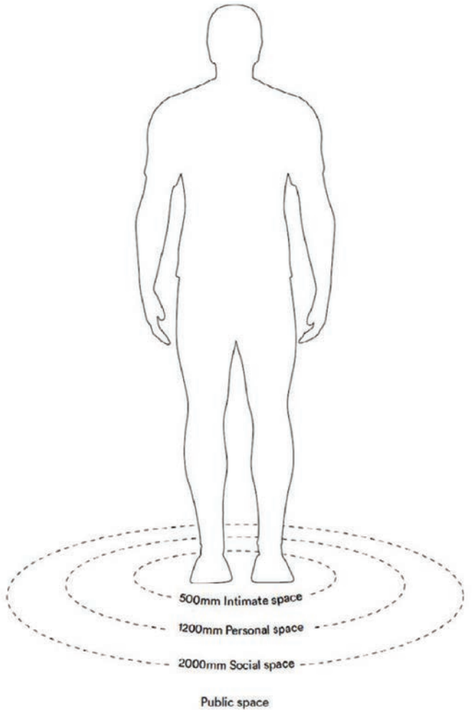
Employee **safety** and wellbeing must be paramount.

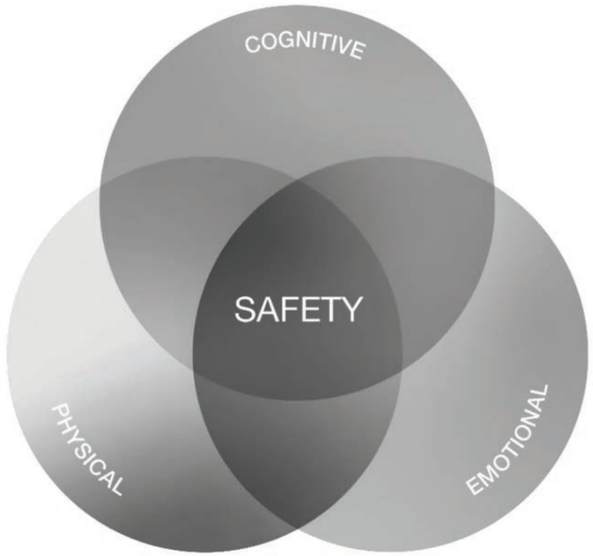
Introduction

The pressure to constantly minimize the size of the desk surface to increase the density of people within a space, will be replaced with a desire to protect our personal space.
People work better in a space that promotes physical wellbeing. We are all human and our interpersonal space determines how comfortable we are in the presence of other people.

We have a series of imaginary boundaries that define our personal space including a 2m bubble that defines our social space. We move nearer or further apart from others to keep these spaces defined. Our instincts for space and territory are fundamental to how we interact, and this directly impacts furniture layouts.

It is our personal responsibility to maintain the 2m physical distancing guidelines and we require simple and obvious clues in our furniture as we can no longer use the ubiquitous handshake to demarcate our personal boundaries.





Physical
People need to work in places where they are able to stay healthy and minimize exposure to pathogens that cause illness.

Cognitive
People should not fear for their personal safety because that distracts them from being focused and productive.

Emotional
Everyone needs to feel safe at work.
They need to be confident their employers have done everything possible to create safe environments.

Today’s Workplace Design Challenges

- Open plan
- High density
- Shared spaces
- High mobility
- Communal spaces
- Residential aesthetic

Today’s workplaces were designed to fuel creativity, innovation, speed and agility. They were not designed to mitigate the spread of disease.

For many organisations, the return of people to the office will happen in waves and differ across geographies, as they bring segments of their workforce safely back into the office through:

- Remote working options
- Phased return to the office
- Shift working

Now	Near	Far
What we now know	Science-based and data-driven	Science and Technology
Retrofit	Reconfigure	Reinvent

Now: Retrofit

Rolling return:

⅓ to ½ of workforce, common sense approach to prevent the spread of disease that adheres to government and global health guidelines (physical distancing, barriers, cleaning and safety measures)

Reduce Density	Change Geometry	Add Division
• Remove some furniture so people are at least 6ft/2m apart • Use a checkerboard pattern	• Arrange and re-orient workstations away from a standard linear approach • Reduce sitting face-to-face without a barrier • Rotate desks 90-degrees to face in different directions	• Add screens or panels to achieve minimum 6ft/2m distancing • Add screens in front, beside and behind people

Hoteling	Ancillary Spaces	Work from Home
• Shift from allowing desks to be shared by multiple people throughout the day, to a single use per day • Reinforce a "clean in, clean out" policy	• Lounge furniture should be marked for single usage unless it can allow physical distancing • Lounge seating should be removed or placed at least 6ft/2m apart	• Some employees will work from home longer than expected. They will require ergonomic furniture, lighting and work tools to avoid injury

Provide Visual Cues	Smaller Meetings	Clean Frequently & Visibly	Make Masks the Norm
• Use tape or other visual cues to suggest appropriate distance between employees	• Establish protocols for the number of people who can occupy an enclosed space	• Make cleaning highly visible to assure employees • Make cleaning wipes and sanitizer accessible to everyone, everywhere • Include hand-washing stations and promote personal hygiene	• Consider making it a new norm to wear masks when people interact

Near: Reconfigure

Organisations may be ready to bring back most or all their workforce.

We will have to reconfigure the workplace using science-based and data-driven knowledge.

Me Within We	Design for Disinfecting	Deflect the Virus	Flexible Furniture & Power
• Give people the choice of having a dedicated workspace • If spaces must be shared, they should be 'reservable' • Provide ubiquitous access to cleaning supplies	• Select smooth surfaces and fabrics that are easy to clean • Introduce anti-microbial and/or protective coatings	• Introduce hard or fabric barriers that are scientifically proven to stop or deflect the virus	• Add furniture that can be easily move and reconfigured • Mobile power lets employees work where power is not readily available – such as café that can be redeployed for individual work

Far: Reinvent

Large Scale Collaboration Devices	Introduce Standing Meetings	Enterprise Wide Agile	Contact Tracing
• Add large scale digital tools to help teams maintain relationships and fuel innovation over distance	• People can naturally distance themselves and meet without being stuck in an enclosed space	• Adopt agile practices like daily stand ups • Standing meetings can be helpful in reducing overall square footage/meter demands	• Should you become ill, emerging smart phone technology can anonymously communicate this to anyone who's been near you

Design For Adaptability	Hands Free	New Materials	Sensors
• Space should no longer be designed for permanence, but to change easily, expand and contract	• More solutions will be available for gesture or voice-activated commands (i.e. raise desk-top, open door, save whiteboard note)	• Pure or engineered materials that allow for cleaning and disinfection without degrading over time will become the new standard	• Sensors will measure different aspects of wellbeing, possibly including behaviour or actions that indicate illness

Inclusive Design	Living On Video	Remote Work Norms	Create Community
• The workplace needs to ensure that everyone has equal levels of safe participation regardless of age, abilities or health issues	• The office will need to integrate enhanced virtual experiences so people can connect across distances	• Work from home will likely become more mainstream • Employees will need support for home offices that provide physical comfort and allow them to participate in work seamlessly	• Nurture a sense of belonging and purpose • Reiterate the organization's strategies and long-term vision • Use virtual gatherings to help people maintain that connection to others

Design Considerations

Preparing for the Now, Near and Far

1

Embrace Health

Embrace health and wellbeing principles to create safe workplaces by ensuring minimum 6ft/2m distancing and reducing occupancy where appropriate.

2

Physical Distance

We can encourage physical distancing and orientation through our innovative and adaptable furniture design.

3

Reduce Anxiety

Our approach will help reduce anxiety of the work force in workplace by helping to ease transition into this new normal.

4

Touch Free

Allow intuitive and touch free use of furniture to help reduce contact throughout the workplace.

5

Define Boundaries

Allow employees to define their own boundaries and to help identify and suggest appropriate distance between employees.

6

Maintain Calm

Softer aesthetics, warmer tones and contemporary finishes will help reduce anxiety and create a calming and more tactile, human feel.

7

Visual Cues

Incorporate visual cues to identify and suggest appropriate distance between employees.

8

Clean Frequently

Smooth surfaces that easy to clean to maintain hygiene without degrading overtime.

9

Existing Furniture

Negate the need to re-plan and reconfigure existing spaces
By using existing furniture solutions that are highly adaptable so spaces can change quickly in response to any unplanned future disruptions.

10

Maintain Wellbeing

Does not impinge on existing well being ergonomics.

Design Considerations

Density: the number of people per sq. ft/m

Minimum Distance

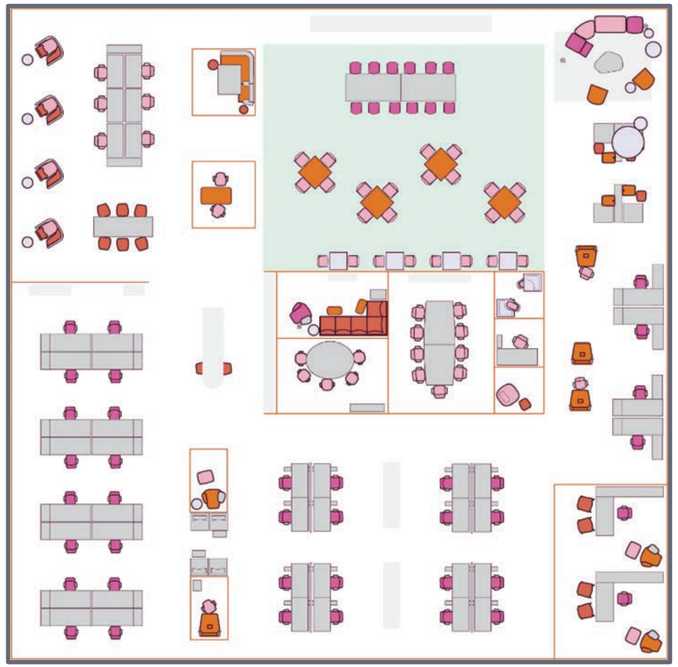
- Create minimum 6ft/2m distancing between people in open workstations, meeting spaces, cafés and lounge spaces
- Reduce occupancy by removing desks, tables and seating, or use alternating desks

Meet in the Open

- Use open spaces for meetings of more than five people, leveraging flexible furniture with movable whiteboards and screens to create boundaries

More Owned Spaces

- Reduce/eliminate shared desking and shift to more owned individual spaces



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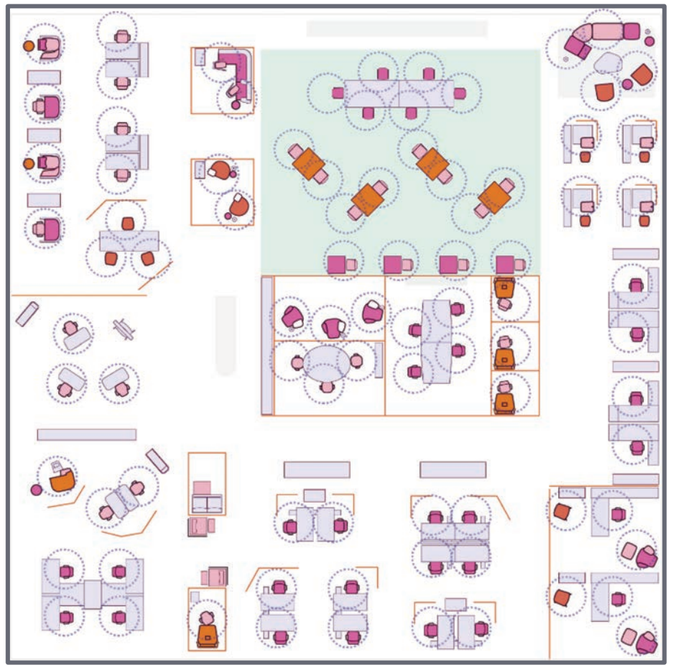


After

Design Considerations

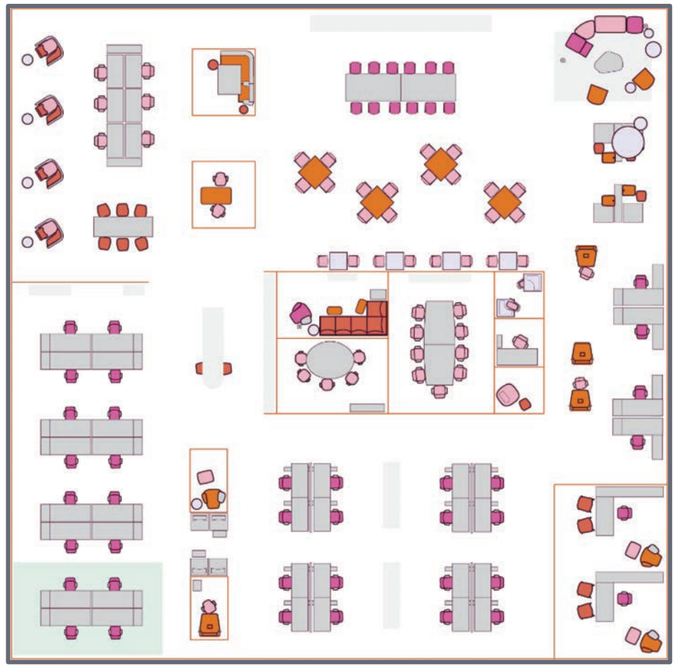
Geometry: how the furniture is arranged

Re-orient Furniture

- Reconfigure desking to reduce face-to-face orientation
- Turn workstations to 90-degee angles to prevent workers from working directly across or behind one another

Separate Desks

- Pull workstations and desks apart to increase distancing



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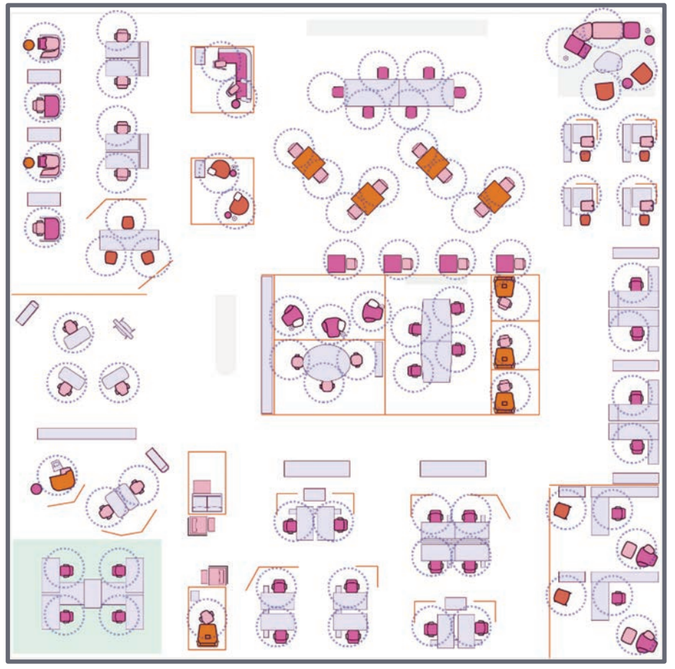


After

Design Considerations

Division: adding screens, panels or barriers

Add Space Division

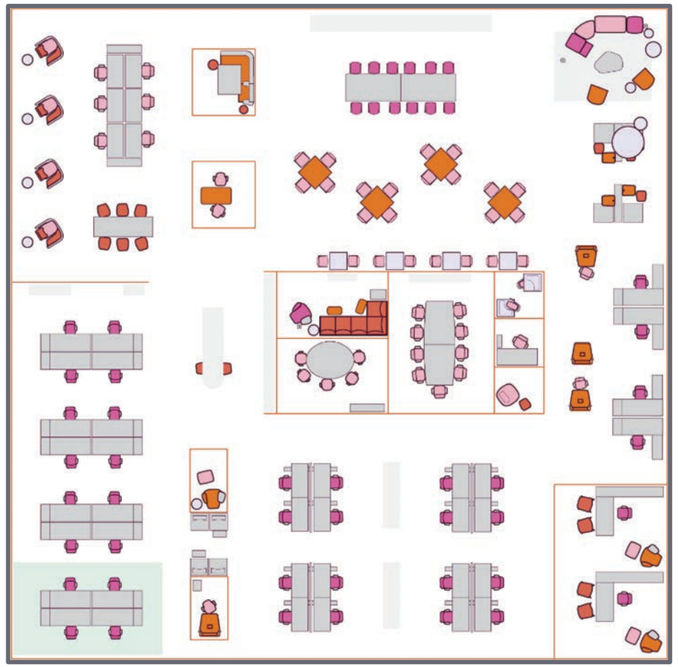
- Increase barriers for existing workspaces by adding screening, storage elements, plants or partitions

Moveable Screens

- At workstations, consider increased user-movable screening and privacy devices to reduce exposure

Height Helps

- Implement the highest boundary possible above the worksurface (on all exposed sides) when a minimum 6ft/2m distance cannot be achieved



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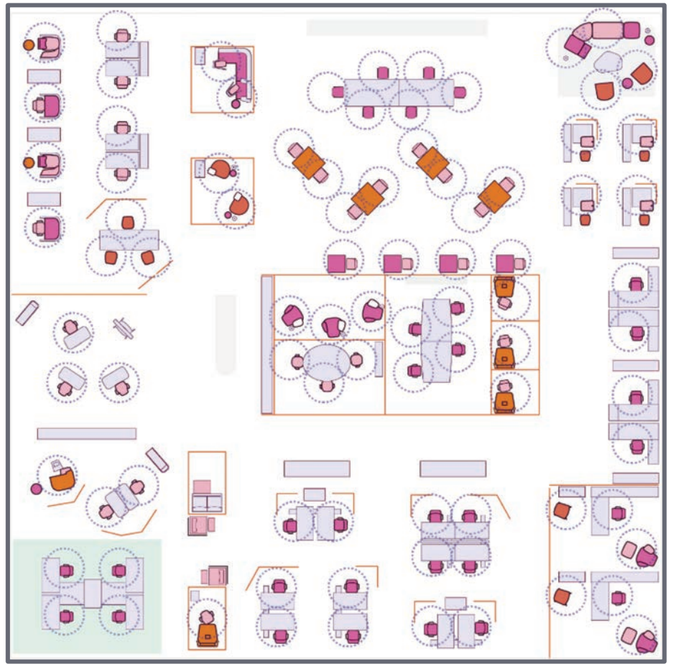


After

Design Considerations

Workplace Settings

Design Considerations: Workplace Settings

Translucent 3-Sided Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- Desk free standing high screens, that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Identifies primary workspace to keep clean.
- Smooth translucent material, that can be fully cleaned.
- Can be installed immediately with no detriment to existing furniture and easily removed later when greater density of space required.
- Cut out at back to allow existing cables to pass through without removing electrical and IT equipment.
- Negates the need to re space plans and reconfigure existing spaces.
- Highly adaptable for use with desks, touchdown benches and meeting tables

Upholstered 3-Sided Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- Desk free standing high screens, that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Identifies primary workspace to keep clean.
- High screens covered in Anti bacterial fabric.
- Can be installed immediately with no detriment to existing furniture and easily removed later when greater density of space required.
- Cut out at back to allow existing cables to pass through without removing electrical and IT equipment.
- Negates the need to re space plans and reconfigure existing spaces.
- Highly adaptable for use with desks, touchdown benches and meeting tables

Mobile Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- Mobile tall screen that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Smooth MFC panels, that can be fully cleaned, with option to use anti bacterial materials that reduce active life of virus.
- Allows user to define their space.
- Can be actioned immediately with no detriment to existing furniture.
- Highly adaptable for use adjacent to desks, touchdown benches and meeting tables

Design Considerations: Workplace Settings

Curved Front Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- High desk screen, that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Identifies primary workspace to keep clean.
- High screens covered in Anti bacterial fabric.
- Can be installed immediately with clamps or brackets to existing furniture
- Smooth aesthetics for a more tactile, softer and human feel.
- Negates the need to re space plans and reconfigure existing spaces.
- Highly adaptable for use with desks, touchdown benches and meeting tables

Translucent Desk Mount Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- Translucent desk mount screen that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Identifies primary workspace to keep clean.
- Smooth translucent panel that can be fully cleaned.
- Can be installed immediately with no detriment to existing furniture and easily removed later when greater density of space required.
- Smooth aesthetics for a more tactile, softer and human feel.
- Negates the need to re space plans and reconfigure existing spaces.
- Highly adaptable for use with desks, touchdown benches and meeting tables.

Mobile Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- Mobile tall screen that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Smooth MFC panels, that can be fully cleaned, with option to use anti bacterial materials that reduce active life of virus.
- Allows user to define their space.
- Can be actioned immediately with no detriment to existing furniture.
- Highly adaptable for use adjacent to desks, touchdown benches and meeting tables

Add on Translucent Screen

- Block potentially harmful virus transmission through talking, coughing and sneezing.
- High desk screen, that allows users to define their own space to physically demarcate social distance and give psychological comfort.
- Identifies primary workspace to keep clean.
- High screens in glass.
- Negates the need to re space plans and reconfigure existing spaces.

Height-Adjustable Desks and Benches

Current

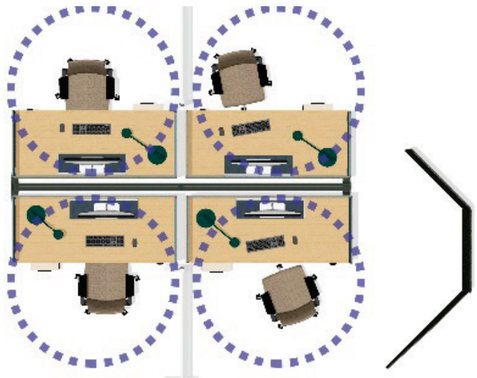
Height-Adjustable Desks and Benches

Retrofit

Division
Add three 24" high AMQ desk screens per height-adjustable desk

Division
Add user-moveable 66" high Loftwall screen for boundary + separation between people

Division
Add user-moveable 71" + 47" high Flex screens to shield team space

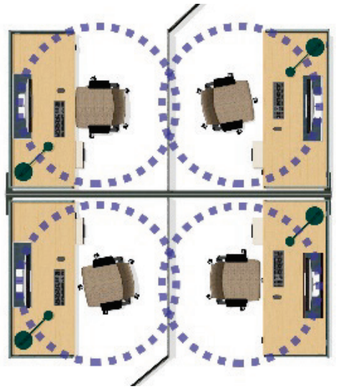


Height-Adjustable Desks and Benches

Reconfigure

Division
Add three 24" high AMQ desk screens per height-adjustable desk

Division
Add user-moveable 71" + 47" high Flex screens between people to create on-demand boundaries



Division
Add lockers to create a boundary and provide storage for personal belongings and cleaning supplies

Height-Adjustable Desks and Benches

Reconfigure

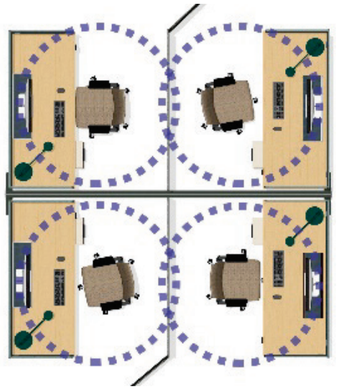
Density
Increase square footage per person by changing desk orientation

Geometry
Rotate desks 90 degrees to eliminate face-to-face orientation

Division
Add three 24" high AMQ desk screens per height-adjustable desk

Division
Add user-moveable 71" + 47" high Flex screens between people to create on-demand boundaries

Division
Add lockers to create a boundary and provide storage for personal belongings and cleaning supplies



Height-Adjustable Desks and Benches

Additional Thought Starters

Panel-Based Workstations

Current

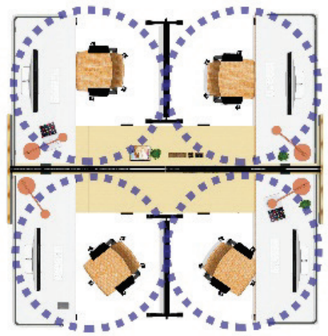
Panel-Based Workstations
Retrofit

Density
Increase square footage per person by changing desk orientation

Geometry
Rotate desks 90 degrees to eliminate face-to-face orientation

Division
Add 18" frameless glass screens to 48" high Answer panels

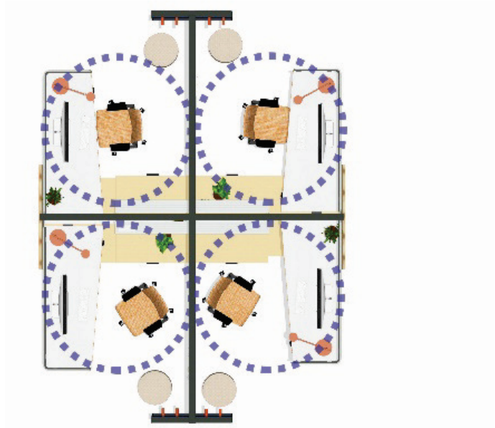
Division
Add 28" high AMQ screens to two sides of the Ology height-adjustable desk



Panel-Based Workstations
Reconfigure

Density
Increase square footage per person by changing desk orientation

Division
Add 18" frameless glass screens to 48" high Answer panels



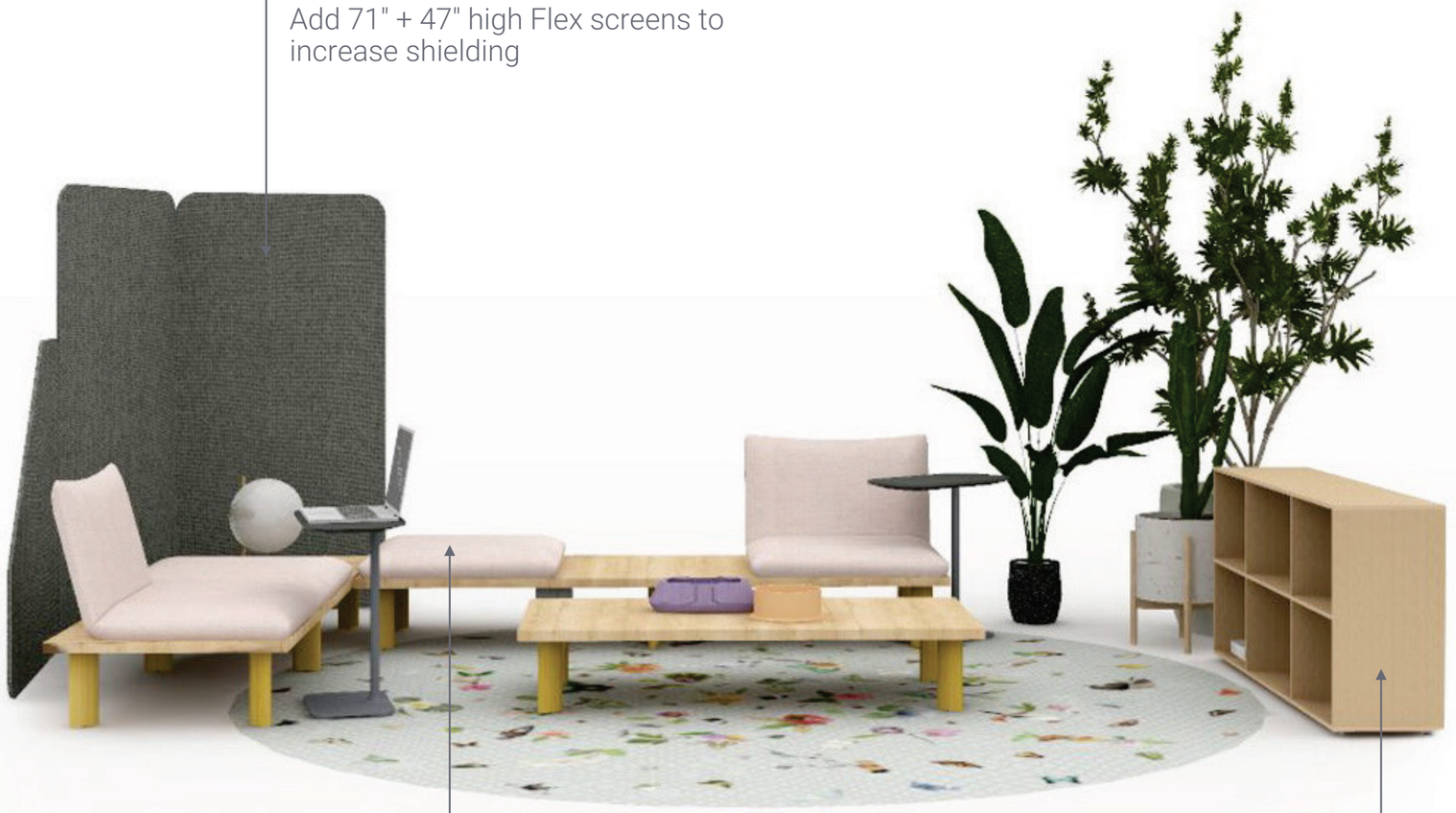
Panel-Based Workstations
Additional Thought Starters

Ancillary
Current

Ancillary
Retrofit

Geometry
Arrange seating to eliminate face-to-face orientation

Division
Add 71" + 47" high Flex screens to increase shielding



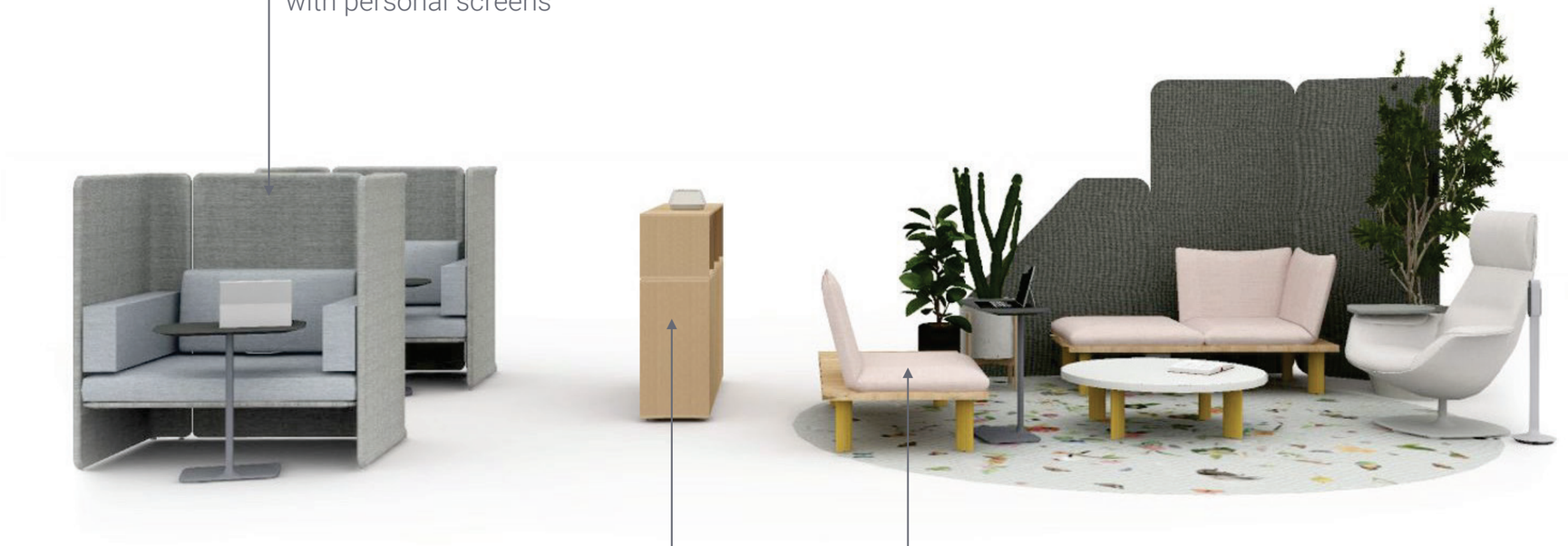
Density
Break multi-seat lounge furniture into individual seats by introducing table elements to reduce density

Division
Add storage to create boundaries and store PPE, cleaning supplies and sanitizer

Ancillary
Retrofit

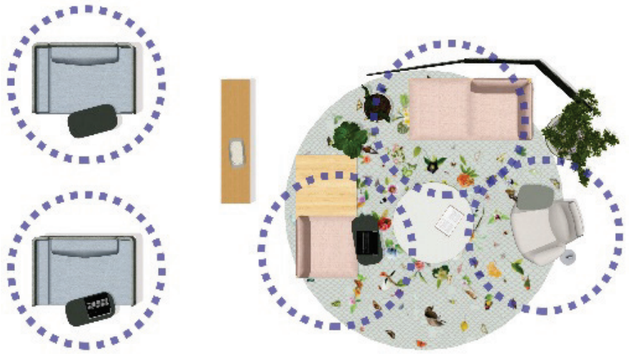
Geometry
Arrange seating to eliminate face-to-face orientation

Division
Add individual Lagunitas lounge seats with personal screens



Division
Move storage to create separation between lounge settings

Density
Break a single setting into multiple smaller settings with increased separation and reduced density



Ancillary
Additional Thought Starters

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